



Technical Director

Position: The Technical Director will be responsible for the management, delivery and oversight of Nova Scotia Snowboard programs and events including; the NS Snowboard Provincial Series, GROM events and Little Riders activations. The TD will also provide support and oversight to Riders programs (Green Blue and Black) operated by partners across the province while supporting community coaches (non-provincial team coaches).

Reports to: Nova Scotia Snowboard Board of Directors & Executive Director

Term: Seasonal Contract December 1st, 2022 - March 31st, 2023

Flexibility to work weekdays, weekends and evenings as required

Travel across province is required for this role.

Billable Hours up to a maximum of \$5,000 per season

The Technical Director is responsible for, but not limited to the following:

General

1. Working with the NS Snowboard Coaching Staff, Judging Coordinator and Officials Coordinator, the Technical Director will arrange registrations through the Snowreg system, and host the NS Snowboard Provincial Event Series and GROM series
2. Promote NS Snowboard, its programs, events, and services through required channels
3. Act as the main contact for hills/clubs for NS Snowboard programs & events.
4. Coordinate additional contracted coaches/instructors as required for delivery of approved programming, training and events
5. Assist in implementing and maintaining a system of producing, inventorying, and distributing resource materials
6. Assist in any applications or reporting as required

Little Riders Activations & Indigenous Program Opportunities

1. Scheduling and planning with stakeholders
2. Recruitment and scheduling of staffing as required
3. Event & equipment organization
4. Communication – Pre- & post event or program
5. Social media marketing
6. Data tracking and reporting as required



RIDERS and Elleboard

1. Organize meetings with Riders Program Coaches about NS Snowboard programs and opportunism (NS Snowboard Events, Programs, Shred Hookups, PD Opportunities & Coaching Courses)
2. Social media related to RIDERS programs across the province
3. Reporting including RIDERS membership signup

Coaching Program:

1. Plan and organize coaching courses, including assigning Canada Snowboard CD's, organize space at hill if needed
2. Reach out to coaches who have requirements for coaching licenses and support their needs
3. Respond to emails for those looking to take coaching courses or complete coaching evaluation for certification
4. Work with Excellence coach and Nova Scotia Coaching to provide PD opportunities for all current coaches in Nova Scotia

Provincial Series Events:

1. Coordinate volunteers with the Officials coordinator for events
2. Organize and support judges for freestyle events
3. Create the event notice and daily plan for each event
4. Post registration links